

## 2024 BIRTHDAY PARTY GUIDE

### **Booking your Party**

1. Choose your preferred date & time – Call our Office on 9661 9955, email us on [info@bunneronggym.com.au](mailto:info@bunneronggym.com.au) or book at [www.bunneronggym.com.au/parties](http://www.bunneronggym.com.au/parties).
  - Saturday's
    - 4:30-6:00pm
  - Sunday's
    - 10:30am-12:00pm
    - 12:30pm-2:00pm
    - 2:30pm – 4:00pm
    - 4:30pm-6:00pm
2. Pay your \$100 non-refundable deposit to hold your day & time – Note: You can change day/times free of charge, subject to availability.
3. Let us know an estimate number of children you will be expecting.
  - Note:
    - Any child who enters the gym from ages 6 months to 18 years, must be paid for.
4. We will email your deposit receipt & our invitation template PDF. If you would like complimentary hard copy invitations, these can be collected from our office.
5. Let us know if you want any added extras.
  - We have a balloon stand and can arrange a basic balloon display to be ready and set up at the start of your party prices start from \$100 depending on size. Examples of previous displays are shown on the next page. **This cost must be paid at the time of booking.**

Standard parties are open play, however, if your child wants a structured session to learn gymnastics then this can be arranged for an additional \$60 coach fee – **this must be paid at the time of booking.**

### **One week before your Party**

6. Pay remaining party balance based off confirmed numbers. The payment will be less the \$100 deposit, which you would have already paid. Alternatively, you can pay remaining balance on the day by EFTPOS only.
  - Note:
    - Minimum 12 children required for booking.
  - Pricing:
    - Non-Members: \$38 p/head
    - Members: \$35 p/head
    - All 1.5hr parties



Balloon Arch - \$150



Balloon Arch - \$150. Stand - \$30



Balloon Arch – Top RHS Only \$100 – Both sides \$180



Balloon Arch and Light \$150

### **Day of your Party**

7. Please enter our facility via the door next to our warehouse roller door.
  - **Note:** Free street parking is available for party organisers and party guests on Rothschild Avenue or Primrose Avenue. Unfortunately, our car park is not able to be used.
8. As parties run back to back, you may only arrive up to 10 minutes prior to your party start time to set up. The party children should arrive at the designated start time of the party and be ready to go straight into the gym.
  - We have a fridge, freezer, microwave and kettle that you may use.
  - **Note:** We do not permit alcohol or nuts on our premises.
9. The children will have **55 minutes** inside the gym to play, explore and enjoy all that our venue has to offer including trampolines, a foam pit, ninja obstacle course, rock climbing walls, ropes, bars, beams and more! A gymnastics coach will be onsite to supervise for safety purposes, however, the session will be open play and not structured.
  - **Note:** If you would like a structured party that is run by our coaches, this will be an additional \$60 coach hire fee.
  - Children under the age of 5 years must be supervised by a parent or guardian at all times.
10. We will have two trestle tables with plain coloured table cloth set up in the area outside of the gymnastics boundary for your designated food area. Food and cake can be done from 55 – 75 minutes. Children will be permitted back into the gym for the last 15 minutes for either free time or a game.
  - **Note:** No food or drinks are to be taken onto the gym floor and must be eaten in the area provided.
  - If you are having food, this must be done within your designated party timeslot.
  - **You are required to clean up in the last 15 minutes of the party.**
11. Please don't forget a cake knife, candles and matches, cutlery, paper plates and napkins, as we do not provide these.

### **At the conclusion of your Party**

12. The party must be ready to leave **promptly at the end of the party time slot** to allow coaches the time to ensure that the space is ready for the next party starting. Children should be picked up promptly at the conclusion of the Party.

If you have any further questions, please feel free to call our Office on 9661 9955 or email [info@bunneronggym.com.au](mailto:info@bunneronggym.com.au).

As a reminder, this is the structure of the 90 minutes of your party:

*0 – 55 minutes:* Gym Time

*55 – 75 minutes:* Food Time – all children must be out of the gym to allow coaches to tidy the area

*75 – 90 minutes:* Free Time/Game – Parents to tidy and clear the food area for prompt dismissal at the conclusion of the party